

STAFF REPORT

DATE: October 24, 2022
TO: Sacramento Regional Transit Board of Directors
FROM: David Topaz, Acting VP, Employee Development and Engagement
SUBJ: AWARD CONTRACT FOR BREATH ALCOHOL TESTING AND URINE SPECIMEN COLLECTION SERVICES TO BARRY W. LEEDER, INC., DBA COLLECTION PLUS

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approving award of the Contract will provide Sacramento Regional Transit District (SacRT) with breath alcohol testing and urine specimen collection services for a 5-year term.

FISCAL IMPACT

The contract for breath alcohol testing and urine specimen collection services is for a 5-year term. The Fiscal Year (FY) 2023 amount is fully budgeted and future Fiscal Years will be included in the respective Operating Budgets. The current requisition has been encumbered with the following amounts, totaling \$310,000:

FY23 – \$40,000
FY24 – \$60,000
FY25 – \$65,000
FY26 – \$70,000
FY27 – \$75,000

The Pricing Proposal submitted by Collection Plus, based on SacRT's estimated testing volumes and needs, was \$378,055 (SacRT pays on a per-service basis). Staff is recommending that the Board approve the Contract for the full amount proposed; however, the currently-encumbered amounts will be insufficient to fully fund the contractual commitment if the estimated quantities are in fact needed. Additional funds may need to be identified and added to the requisition in future fiscal years.

DISCUSSION

The current contract for breath alcohol testing and urine specimen collection services with Barry W. Leeder, Inc., dba Collection Plus, expires on October 31, 2022. SacRT requires

these services to comply with the drug and alcohol testing requirements as outlined by the Federal Transit Administration (FTA) Regulations (49 CFR Part 40 and 655).

Staff released a Request for Proposals (RFP) on August 8, 2022, via PlanetBids, using the category codes pertaining to these services. Seventy-four vendors were notified, and proposals were due on September 2, 2022.

Two responsive proposals were received and evaluated. The Evaluation Criteria included the Proposer's: understanding of the contract scope and requirements; staffing and experience; contract work plan; and pricing. After review and evaluation of the proposals, staff determined that oral interviews were not required. The Evaluation Committee determined Barry W. Leeder, Inc. dba Collection Plus to be the most qualified proposer with scoring as follows:

Proposer	Rapid Alcohol Drug Testing & Mobile Collection	Barry W. Leeder, Inc., dba Collection Plus
Total Points:	116.50	152.52

Barry W. Leeder, Inc. dba Collection Plus was selected as the proposer that offers the best overall solution for SacRT, demonstrating ability and knowledge with conducting breath alcohol testing and urine specimen collection services.

RESOLUTION NO. 2022-10-120

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

October 24, 2022

AWARD CONTRACT FOR BREATH ALCOHOL TESTING AND URINE SPECIMEN COLLECTION SERVICES TO BARRY W. LEEDER, INC., DBA COLLECTION PLUS

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract for Breath Alcohol Testing and Urine Specimen Collection Services by and between Sacramento Regional Transit District, therein "SacRT," and Barry W. Leeder, Inc., dba Collection Plus, therein "Contractor," whereby Contractor agrees to provide specified services for an amount not to exceed \$378,055 for a 5-year term, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute the forgoing Contract.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary